

## **PMHA - Travel Policy**

(Effective August 14, 2018)

Paradise Minor Hockey Association (PMHA) is committed to providing a minor hockey program to all players in our region. PMHA support competitive play by way of participation in the HNL provincial tournaments, hosting of established all-star tournaments and exhibition play. Where possible competition via travel will be supported and efforts will be made to provide opportunities for competitive play in our home region.

The approval of any travel will consider the impact on ongoing minor hockey games and practices. **Participation in any optional competitive or exhibition games are not to interfere with PMHA, IHL or DJHL games or practices which are considered priority.**

The following guidelines must be followed by each team requesting to travel:

1. Teams must receive approval of all travel plans. This includes travel for exhibition games and travel to local, provincial, national and international tournaments.
2. A minimum of 75% of a team must be in agreement to travel and participate in a particular exhibition game or tournament.
3. If 75% of the team is in agreement, the Team Manager must inform the President of PMHA of all travel requests using the applicable form in Attachment A. The form must be submitted in accordance with the following minimum timelines:
  - Out of province travel: 6-8 weeks prior to travel dates
  - In province travel: 4 weeks prior to travel dates
  - Local exhibition games: 2 weeks notice
4. Team travel will be limited to Ontario and east.
5. No team will be approved to travel after May 1<sup>st</sup> of any year.
6. Travel expenses and registration fees associated tournaments and/or jamborees are the sole responsibility of the team.
7. No teams shall be permitted to hold bank accounts in the name of PMHA.
8. Any and all profits derived from tournaments or fundraising become the property of and reverts to PMHA.
9. Travel will only be approved for travel the day prior and day after a tournament. Any teams extending their travel beyond these dates do so understanding that any scheduled practices and games will be forfeited.
10. PMHA's process for adjudicating team travel requests is outlined below. Should approval be granted following that process, the President of PHMA will advise the Eastern Area HNL Director accordingly.

## **Team Travel - PMHA Approval Process:**

### ***All Star Teams***

- Regional exhibition games – teams who participate in the DJHL will be permitted to travel to exhibition games on the Avalon Peninsula that do not conflict with PMHA or DJHL games or practices.
- Tournaments – tournament travel for All Star Teams will be at the discretion of a *Tournament Committee* which will be made up of the divisional coordinator, and 2 members of the Executive Board. No team will be eligible to travel more than once per season (excluding the HNL provincial tournament). The Tournament Committee will review the request as submitted using the applicable travel permission form and consider any conflicts with the PMHA and DJHL schedule.

### ***House League Teams***

- No out of province travel is permitted.
- Regional exhibition games – U11, U13, U15 and U18 teams who participate in the IHL will be permitted to travel to exhibition games on the Avalon Peninsula that do not conflict with PMHA or IHL games or practices.
- Tournaments – inter-provincial tournament travel for House League Teams will be at the discretion of a *Tournament Committee* as discussed above. No team will be eligible to travel more than once per season. The Tournament Committee will review the request as submitted using the applicable travel permission form and consider any conflicts with the PMHA and IHL schedule.

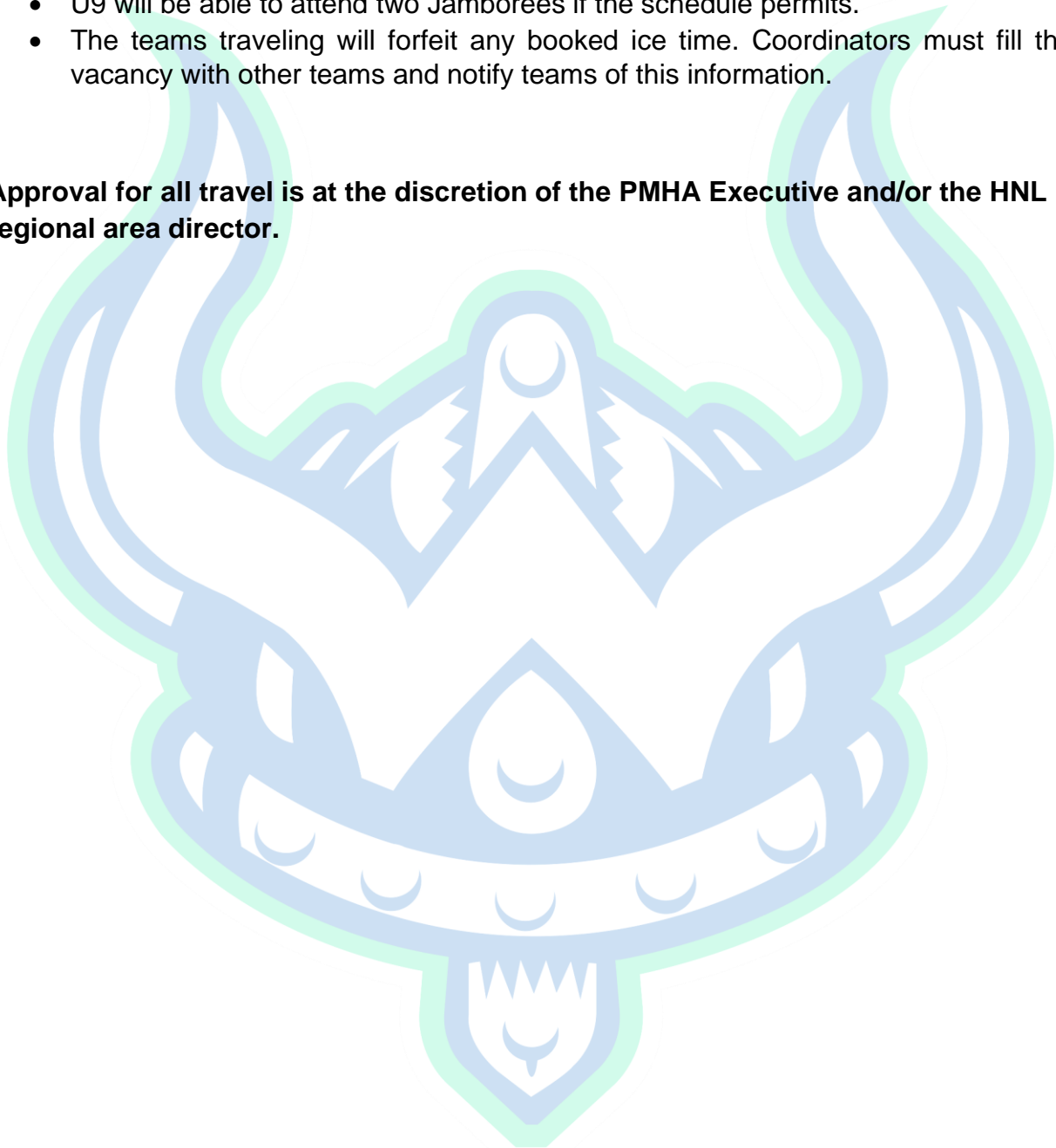
### ***Development Teams***

- Regional exhibition games - Development teams in U11, U13, U15 and U18 will be permitted to travel to exhibition games on the Avalon Peninsula that do not conflict with PMHA games or practices.
- Tournaments – tournament travel for Development Teams will be at the discretion of a *Tournament Committee* as discussed above. No team will be eligible to travel more than once per season (excluding the HNL provincial tournament).
- The Tournament Committee will review the request as submitted using the applicable travel permission form and consider any conflicts with the PMHA schedule. If there is a conflict, no more than 2 roster players per house league team can be missing.
- The Tournament Committee will also consider conflicts for coaching staff. If the coach of the development team is a house league coach, then the coach must arrange replacement house league coach (with division coordinator approval), otherwise the coach is to give his/her priority to the house league team not the development team

***Initiation Program and Novice House League Teams***

- U7 and U9 House League teams will be permitted to travel when possible. U7 and U9 Teams will not be permitted to travel outside the Metro Region.
- U7 will be permitted to attend the Mile One Jamboree and one other Jamboree if the schedule permits.
- U9 will be able to attend two Jamborees if the schedule permits.
- The teams traveling will forfeit any booked ice time. Coordinators must fill the vacancy with other teams and notify teams of this information.

**Approval for all travel is at the discretion of the PMHA Executive and/or the HNL regional area director.**



**Attachment A – Travel Permission Forms**

**i. In Province Travel Permission Form**





## HOCKEY NL IN-PROVINCE TRAVEL NOTICE FORM

All Minor Hockey Association with teams travelling within the Province, but outside their Association or sanctioned League, must complete and file this Travel Notice form with their respective Member. **Forms may be submitted on a daily or weekly basis. Weekly forms must be received by the Member before 3:00 pm on Friday of each week.** Failure to comply with this requirement shall result in a \$250 sanction to the Minor Hockey Association.

Minor Hockey Associations who host games and/or tournaments with teams from outside their Association are required to request a copy of the completed Travel Notice Form from each Team. Failure to comply with this shall result in a \$250 fine to the Host Association.

Steele Hotels are the Title Sponsor for all Provincial Minor Hockey Tournaments and the Hockey NL preferred hotel. All teams travelling to Corner Brook, Gander and St. John's are encouraged to contact Mr. Garry Stamp, General Sales Manager, for availability. Mr. Stamp may be reached at 1-800-503-1603, 1-709-738-4480 (office), 709-727-1767 (cell) or email [gstamp@steelhotels.com](mailto:gstamp@steelhotels.com).

**Minor Member Email:**

Central Member – Dean Ralph, Email: [dralph15@hotmail.com](mailto:dralph15@hotmail.com)  
 Eastern Member – Greg Barton, Email: [gregbarton77@gmail.com](mailto:gregbarton77@gmail.com)  
 Northern Member – Shawn Brown, Email: [shawbro@gmail.com](mailto:shawbro@gmail.com)  
 Tri Pen Member – Wendy Penney, Email: [wcpenney@hotmail.com](mailto:wcpenney@hotmail.com)  
 Western Member – Morgan Anderson, Email: [morgananderson798@gmail.com](mailto:morgananderson798@gmail.com)

**Female Member Email:**

Central Member – Heidi Hefford, Email: [Heidi\\_hefford@hotmail.com](mailto:Heidi_hefford@hotmail.com)  
 Eastern Member – Maria Penney, Email: [Membereasternfemale@gmail.com](mailto:Membereasternfemale@gmail.com)  
 Northern Member – Tina Martin, Email: [tmartin@crstv.net](mailto:tmartin@crstv.net)  
 Tri Pen Member – Heather Kelly, Email: [hkelly2012@gmail.com](mailto:hkelly2012@gmail.com)  
 Western Member – Bonnie Knott, Email: [bonnie.knott@hotmail.com](mailto:bonnie.knott@hotmail.com)

**MINOR HOCKEY ASSOCIATION:** \_\_\_\_\_ **PRESIDENT:** \_\_\_\_\_

DATE OF TOURNAMENT / GAME	DIVISION	TEAM NAME	TEAM CONTACT PERSON	CONTACT PHONE NUMBER	MINOR HOCKEY ASSOC. HOST SITE

\_\_\_\_\_  
Approved By Member (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ii. Out of Province Travel Permission Form**





# HOCKEY NL

P.O. Box 176, Grand Falls-Windsor, NL, A2A 2J4  
Tel: 709-489-5512 Fax: 709-489-2273  
E-Mail: office@hockeynl.ca

## TRAVEL PERMISSION REQUEST

**Minor Hockey Association:** \_\_\_\_\_

**Division(s):** \_\_\_\_\_ (Ie. U15, U18 etc.)

Requests permission for their hockey team(s) to travel to:

**Province:** \_\_\_\_\_

**Location:** \_\_\_\_\_  
(City/town)

**Dates:** \_\_\_\_\_

to participate in the

**Tournament:** \_\_\_\_\_ **OR**

**Exhibition Game(s) (Opposing Team):** \_\_\_\_\_

\_\_\_\_\_  
President's Name (please print)      President's Signature      Date

### **FOR OFFICE USE ONLY**

Date Received at HNL Office: \_\_\_\_\_

Date Forwarded to Vice Chair Minor: \_\_\_\_\_

Approved by Vice Chair Minor: \_\_\_\_\_

Approved by Hockey NL Branch Office: \_\_\_\_\_

### **HOST BRANCH:**

**Please confirm that the above team/tournament is sanctioned by your Branch & fax to 709-489-2273.**

\_\_\_\_\_  
Name (please print)      Signature      Date

