



# PARADISE MINOR HOCKEY ASSOCIATION



## Volunteer requirements

**\*\*RNC Criminal Records Check (CRC) & Vulnerable Sector Check (VSC) are MANDATORY prior to participating in PMHA volunteer activities\*\***

### GENERAL

#### **Coordinators / Managers / Bench Volunteers**

- RNC check – valid for 3 years
- HNL screening application – valid for 3 years

#### **On-Ice Volunteer**

- RNC check – valid for 3 years
- HNL screening application – valid for 3 years
- Respect in Sport for Activity Leaders (legacy: Speakout)

### U7, U9

#### **U7 Girls, U9 Girls**

#### **Coach / Assistant Coach**

- RNC check – valid for 3 years
- HNL screening application – valid for 3 years
- Respect in Sport for Activity Leaders (legacy: Speakout)
- Hockey University Online Coach 1 / 2
- HNL Coach 1

#### **Trainer**

- RNC check – valid for 3 years
- HNL screening application – valid for 3 years
- Respect in Sport for Activity Leaders (legacy: Speakout)
- Hockey University Online Safety



# PARADISE MINOR HOCKEY ASSOCIATION



**U11, U11 Girls (all teams-including provincial teams)**

**U13, U15, U18 (house league)**

**U13 Girls, U15 Girls, U18 Girls (house league)**

**Coach / Assistant Coach**

- RNC check – valid for 3 years
- HNL screening application – valid for 3 years
- Respect in Sport for Activity Leaders (legacy: Speakout)
- Hockey University Online Coach 1 / 2
- HNL Coach 2

**Trainer**

- RNC check – valid for 3 years
- HNL screening application – valid for 3 years
- Respect in Sport for Activity Leaders (legacy: Speakout)
- Hockey University Online Safety

**U13, U15, U18 (provincial teams)**

**U13 Girls, U15 Girls, U18 Girls (provincial teams)**

**Coach**

- RNC check – valid for 3 years
- HNL screening application – valid for 3 years
- Respect in Sport for Activity Leaders (legacy: Speakout)
- Hockey University Online Coach 1 / 2
- HNL D1 – Head Coach
- MED (Making Ethical Decisions) – Head Coach

**Assistant Coach**

- RNC check – valid for 3 years
- HNL screening application – valid for 3 years
- Respect in Sport for Activity Leaders (legacy: Speakout)
- Hockey University Online Coach 1 / 2
- HNL Coach 2 – Assistant Coaches

**Trainer**

- RNC check – valid for 3 years
- HNL screening application – valid for 3 years
- Respect in Sport for Activity Leaders (legacy: Speakout)
- Hockey University Online Safety



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## **LINKS**

All links are available on our website under the Applications link

<http://www.paradiseminorhockey.ca/applications.php>

All volunteers can see their current training certifications and RNC checks online via the Spordle, Hockey Canada website (link below). You can also register for training through your account.

[Hockey Canada Clinics](#)

### **Step 1: Hockey Canada Volunteer Registration (same site as player registration)**

- Completed annually.
- The purpose of this application is to identify to PMHA your specific interest in volunteering. It assists in ensuring all volunteers have the above identified requirements.

[PMHA Volunteer Registration](#)

### **Step 2: RNC checks (Criminal Records Check - CRC / Vulnerable Sector Check - VSC)**

- PMHA requires this to be completed every 3 years.
- There is no fee for this check as long as you include the letter from PMHA president found on our website (link also provided below).
- PMHA will not reimburse any fee paid for this check.
- The PMHA letter must be included on a separate sheet of paper.
- This can now be completed online at the link provided below.
- These checks usually take 7-10 days. Time is longer if fingerprinting is required.
- PMHA is not able to follow up on the status of these checks.
- PMHA will advise once the check has been received at the office.
- We do not accept copies of RNC checks received for other organizations (ie Scouts, schools, etc).

[RNC Records Check](#)

[PMHA President's Letter](#)

### **Step 3: Respect in Sport – Activity Leaders (aka Speakout)**

- Course fee (\$30) must be paid by the attendee, to be reimbursed by PMHA.
- Course link is provided below
- Reimbursement: submit receipt showing proof of payment to

[registrar@paradiseminorhockey.ca](mailto:registrar@paradiseminorhockey.ca)

[RiS Coaches](#)



## PARADISE MINOR HOCKEY ASSOCIATION



### **Step 4: Hockey University (HU) / HNL courses**

- Course fees must be paid by the attendee, to be reimbursed by PMHA.
- Reimbursement: submit receipt showing proof of payment to **[registrar@paradiseminorhockey.ca](mailto:registrar@paradiseminorhockey.ca)**

Course schedules and registration are available online through the link below. Courses are usually offered seasonally starting September through early February.

**[Hockey Canada Clinics](#)**

### **Step 5: HNL screening application**

- Expires every 3 years
- All 7 pages must be completed.
- The completed form must be submitted via email to **[registrar@paradiseminorhockey.ca](mailto:registrar@paradiseminorhockey.ca)**

**<https://hockeynl.ca/wp-content/uploads/2012/06/Hockey-NL-Screening-Application.pdf>**